



ASA DELEGATE PERFORMANCE APPRAISAL OF CHIEF TECHNICAL OFFICIAL / REFEREE

Thank you for completing the following evaluation to assist the ASA Selection Committee. Please complete all fields below.

Name and Surname of TO			
Appointed as (title)			
Name of competition			
Date of competition			
Type of competition and venue			
Indicate level of competition	Provincial	National	International
If Provincial, which ASA Province			

SECTION 1 - PERFORMANCE APPRAISAL/ FEEDBACK TO THE RATED OFFICIAL

Criteria	Exceeds Expectation	Meets Expectation	Below Expectation	Not Appraised
1. Provided accurate and pertinent information to the TO team prior to the meet:				
2. Made assignments in a timely manner and matched individuals to event needs:				
3. Made sufficient plans to inspect event/venue set-up and necessary equipment:				
4. Emphasized safety. Worked well with event organisers and management team to ensure safety was maintained for the entire competition.				
5. Conducted complete, accurate briefings for athletes. Interacted well with athletes, coaches, managers and parents:				
6. Showed good knowledge of rules and applied them accurately and consistently:				
7. Empowered individuals and worked to create a team atmosphere among the technical officials:				
8. Treated all personnel with respect and professionalism:				
9. Stayed alert to the progress of the competition, potential problems, and the athletes:				
10. Acted promptly, calmly, effectively and professionally to resolve issues and protests arising during competition:				
11. Effectively managed and engaged well with volunteers assigned to assist the TO team:				
12. Shared knowledge and provided good feedback to the TO team and event organisers:				

SECTION 2 OVERALL COMMENTS

Instructions for Overall Comments:

The comment box below must be completed and should justify your scoring of the various performance criteria.

Thoughtful comments provided here will be valuable to the official being evaluated.

Criteria marked 'Below Expectation' should clarify problems or areas for improvement.

Criteria marked 'Exceeds Expectation' should indicate what you were impressed with.

OVERALL COMMENT:	
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SECTION 3 SELECTION RECOMMENDATION

Definitely select as Chief TO again	Consider as Chief TO again	Do not select as Chief TO again
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SECTION 4 TECHNICAL DELEGATE DETAILS

Name and Surname of Delegate:	
Cell number of Delegate:	
E-mail address of Delegate:	

Please forward this completed appraisal to the ASA Selection Committee c/o mehloh@athleticssa.co.za